

**NORTHWEST ARCTIC BOROUGH ASSEMBLY  
ORDINANCE 25-02**

**AN ORDINANCE OF THE NORTHWEST ARCTIC BOROUGH  
ASSEMBLY AMENDING THE BOROUGH STANDARDS FOR CONTRACT  
AMENDMENTS, AND FOR RELATED PURPOSES.**

**WHEREAS:** Chapter 6.16 of the Borough Code establishes the Borough's Procurement Code, including standards for contract approval and amendment; and

**WHEREAS:** since 2003, NABC 6.16.220 has been in place to set the process and standards for amending Borough contracts; and

**WHEREAS:** the Borough Assembly wishes to amend the Code to better align with standardized Alaskan municipal codes and provide greater accountability for contract expenditures; and

**WHEREAS:** NABC 6.16.220(b) provides broad latitude to amend a contract up to 100% of the original amount, which significantly exceeds the amount most Alaska municipalities establish; and

**WHEREAS:** the Northwest Arctic Borough Assembly wishes to update the Borough Code to provide a greater level of accountability to original contract approval levels.

**NOW THEREFORE BE IT ENACTED:** by the Northwest Arctic Borough Assembly as follows:

**Section 1:** Chapter 6.16 of the Borough Code is amended as follows with additions indicated by underlining in bold and deletions by ~~strikethrough~~ in bold:

**6.16.220 Contract amendments.**

A. All amendments to contracts for supplies, services and construction, including change orders, shall be approved in writing by the procurement officer, subject to assembly approval where required under this section. Contract amendments shall not be used to avoid procurement by the competitive bid procedures established under this chapter.

B. No contract amendment which will cause the total price of the contract, as amended, to exceed the ~~greater~~ lesser of ~~\$25,000~~ \$50,000 or ~~100-percent~~ 20 percent of the original contract price may be executed unless the assembly has passed a

resolution setting forth any modifications to the essential terms of the contract. (Ord. 22-08 § 1, 2022; Ord. 13-11 § 1, 2014; Ord. 03-08 § 1, 2003)

**Section 2:** This Code Ordinance shall be effective upon adoption.

**PASSED AND ADOPTED THIS** 25<sup>th</sup> **DAY OF** Mar **2025.**

  
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**Nathan Hadley, Jr., Assembly President**

**PASSED AND APPROVED THIS** 25<sup>th</sup> **DAY OF** Mar **2025.**

  
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**Dickie Moto, Sr., Mayor**

**SIGNED AND ATTESTED TO THIS** 25<sup>th</sup> **DAY OF** Mar **2025.**

  
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**Stella Atoruk, Borough Clerk**

**ATTEST:**



**First Reading:** 02-25-2025  
**Second Reading:** 03-25-2025